

Draft Minutes of Ingoldisthorpe Parish Council Meeting held in the Church Hall on Wednesday 1 July 2026 at 7pm



Present: Parish Cllrs Wilson (Chairman), Beynon, Johnson, Newland, Outibridge, Redwood and Wallace.

Parish Cllrs Borough Bubb (given post meeting), and the Clerk.

1. APOLOGIES FOR ABSENCE.

Parish Cllrs Heffer and Kelly & County Cllr Jarvis.

2. **APPROVE MINUTES OF THE LAST COUNCIL MEETING** – the minutes of the meeting held on 3 June 2026 having been previously circulated, were accepted as a true record & signed.
3. **RECORD DECLARATIONS OF INTEREST IN ANY ITEMS TO BE DISCUSSED** – Cllr Beynon advised of an interest in the planning item.
4. **ALLOW PUBLIC PARTICIPATION** – there were no members of the public present.
5. **MATTERS ARISING FROM PREVIOUS MINUTES** – there were no matters arising from the previous minutes.

6. AGENDA

a) Update from the County Council & the Borough Council including Hil View Close

Development – the updates and briefing sent from Cty Cllr Jarvis were noted and received.

With regards the situation with the vehicle parking in and around Brickley Lane West, it was noted that Cty Cllr Jarvis requested evidence if new cars were encroaching on the public highway and on local verges in order to assist the County Council. It was agreed to provide photographic evidence to the Clerk who would forward information to Cty Cllr Jarvis.

The Clerk had previously circulated a briefing note from Cllr Beynon with regards to ongoing issues at the Hill View Close Development. Cllr Beynon advised that Borough Cllr Collingham was expected to attend the meeting to update on the current situation but was not present.

b) Highway Matters

– there was a discussion about parking arrangements at the Ingoldisthorpe Primary School and the success of the trial using bollards to allow two-way traffic movement along Shernborne Road. It was agreed that the Clerk would seek clarification from the Highway Engineers why the yellow chevron markings had not been extended further west as agreed back in April 2025.

The Clerk advised that the post had been installed for the Vehicle Activated Sign. Cllr Beynon advised that speeding remained an issue along Lynn Road heading north through the village.

c) Update on Ingoldisthorpe Allotments and Common

– the Clerk advised that two plots had become available and had been re-let to new tenants. An issue of fly-tipping was discussed, and it was agreed that the Clerk seek the support of tenants in monitoring the situation.

The Clerk advised that a local resident had assisted with removal of a fallen tree blocking one of the footpaths on the Common and a number of other potentially unstable trees had been identified. The Clerk confirmed that a meeting had been arranged with the resident to inspect the trees.

d) Update on ISSC

– Cllr Kelly had sent an email advising that the Club were going to cut the grass alongside the former railway line. On Friday 10 July the local primary school would be using the car park at the recreation ground in the morning and late afternoon to load buses for a school trip. This was welcomed by members of the Council. Cllr Kelly also advised of a scarecrow competition on weekend of the 29-30 August 2026, judging would take place at 3pm on the Sunday 30 August.

The Clerk provided an update on the First Registration of the recreation ground with Land Registry.

7. PLANNING

Discuss any applications – Cllr Outibridge introduced the item with one new planning application 26/00908/F having been received, for extensions and alterations at 5 Lynn Road Ingoldisthorpe PE31 6NG. It was agreed that these works fell within the approved planning policy agreed by the Council and no comments would be submitted by the Parish Council.

Cllr Beynon raised concerns about the nature of a response received from the Chairman at the previous Council meeting. This concerned a question raised in relation to operations taking place on agricultural land behind the Hill View Close Development. As a result of the response received

from the Chairman, Cllr Beynon questioned whether Cllr Outibridge was Chair for planning items. Cllr Beynon then advised of a private conversation with the Clerk about the above matter and the Hill View Close development. The Clerk had during the conversation suggested that Cllr Beynon provide a briefing note giving Councillors some context on the nature of the formal complaint submitted to the Borough Council by a resident of Hill View Close. This had been provided and had been circulated to Councillors by the Clerk. Cllr Beynon wanted the Parish Council to support the complaint raised by a resident and ongoing issues with flood risks within the development.

Cllr Beynon advised the meeting that during the private exchange between the Clerk, the Clerk had considered that Cllr Beynon had called into question their integrity and indicated that the Clerk was biased. The Clerk had stated that this was unacceptable and intimated they would resign from the Council. Cllr Beynon advised the meeting that they strongly refuted the allegations made and stated that they would continue to work on behalf of local residents of the parish.

Cllr Beynon questioned the transparency of the Council and raised further concerns regarding procedural aspects of meetings and that the Clerk had not included Hill View Close on the agenda as requested. The Clerk refuted this and advised that this item had been included on the agenda under item 6. (a) in line with previous practice. Cllr Beynon advised that it was not for the Clerk to question requests from Councillors, and that Clerks were there to deal with process. The Chairman advised that if Councillors had issues with the Clerk, they should approach the Chairman directly.

Given the public nature of the altercation, and allegations, the Clerk advised that they would formally resign from the Council. A number of Councillors urged the Clerk not to resign, and it was suggested that informal meetings be held to try and mediate the situation.

8. FINANCE

- a) **Payments for June 2026** – the Clerk had previously circulated an updated bank balance and schedule of payments and receipts for June 2026.

Accounts

Bank Account	Jul-26	Jul-25
Current	1085.33	3254.75
Deposit*	12785.71	14033.70
Allotment	1322.30	857.20
Agnes Bigge	10.00	10.00
TOTAL	15203.34	18155.65
Difference vs. last yr:		-£2,952.31

Ingoldisthorpe Parish Council Transactions June 2026

A/C	Description	Supplier	Period	Payment	Gross (£)	VAT (£)
Current	Clerk's basic salary June 2026	Clerk	June	BACS	494.64	0.00
	PAYE and Employers NI	HMRC	June	BACS	153.79	0.00
	Mileage	Clerk	June	BACS	9.90	0.00
	Street Lighting Maintenance	K&M Maint	June	BACS	24.95	4.19
	June 2026 electricity	npower	June	DD	97.23	4.63
	Strimming Brickley Lane	HHA Grds Maint	June	BACS	48.00	8.00
	First registration recreation ground	Ward Gethin Archer	June	BACS	1826.00	297.00
	Dog Bin Emptying	BCKLWN	June	BACS	546.62	91.10
	Annual Playground inspection	Playsafety Ltd	June	BACS	123.60	20.60
	Clerks' basic salary July 2026	Clerk	July	BACS	494.64	0.00
	PAYE and Employers NI	HMRC	July	BACS	153.79	0.00
Sub Total					3973.16	425.52
Allot	Verge cutting	M.P. Dennis & Sons	June	BACS	96.00	16.00
	Refund and deposit for plot Aug-Jan	Plot 10 & 35	June	BACS	100.00	0.00
	Hedge cutting	Mr R. Reed	June	BACS	150.00	0.00
Sub Total					346.00	16.00
TOTAL					4319.16	441.52

Receipts received June 2026

	Description	Payee	Period	Remittance Number	Amount (£)
Al- lot	Rental and deposit Plot 10 and 35	Tenant	July-Dec	N/A	140.00
Sav	Interest on savings acct	Barclays Bank	June	N/A	29.67
Total					169.67

Subject to some questions that the Clerk answered, the payments presented were approved.

9. CORRESPONDENCE

(a) Update on HR issues.

The Clerk advised that at a recent Clerks networking event changes to the way Statutory Sick Pay were being introduced and the qualifying period for claims for unfair dismissal were reducing from 2 years to 6 months were discussed.

10. RECEIVE ITEMS FOR THE NEXT AGENDA – none were received.

Meeting closed at 7:42hrs

Next meeting Parish Council Meeting: Wednesday 2 September 2026 at 7.00pm at the Church Hall.