



# Draft Minutes of the Ingoldisthorpe Annual Parish Meeting held in the Church Hall on Wednesday 6 May 2026 at 7pm

## Present:

Parish Cllrs Wilson (Chairman), Heffer, Kelly, Oughtibridge, Redwood and Newland. Borough Cllr Collingham and Borough Cllr Tony Bubb and the Clerk.

### 1. TAKE APOLOGIES FOR ABSENCE

Cllrs Beynon, Johnson, and Wallace.

### 2. APPROVE MINUTES OF THE LAST COUNCIL MEETING

The Minutes of the meeting held on 7 May 2025, having been previously circulated, were accepted as a true record and approved.

### 3. MATTERS ARISING FROM PREVIOUS MINUTES

None.

### 4. REPORT BY THE CHAIRMAN OF THE PARISH COUNCIL

Cllr Wilson gave a brief update on the main activities of the Parish Council over the previous year.

#### Highway Issues

Over the past year the Council has continued its focus on endeavouring to reduce speeding through the village. Although the Parish Council were disappointed with the outcome of the Highway Feasibility Study, Councillors have maintained pressure on the County Council and with the support of Cty Cllr Dark, a new Vehicle Activated Sign has been agreed to be installed midway through the village at a total cost of £7171.00. No funding was required from the Parish Council.

School parking still presents a challenge, although following a meeting with interested parties, including the Head Teacher of the school, the County Council has funded new line marking to try and reduce parking along Shernborne Road/Chalk Pit Road and a new flashing school sign has been installed on Chalk Pit Road.

A significant issue this year has been the parking of vehicles along Brickley Lane and in other parts of the parish and beyond. The Council were grateful for the support of the County Council in assisting with dealing with this nuisance that made headlines in the local paper. There remain concerns about the use of the land for storing cars, this however, is a matter for the Borough Council's planning enforcement team.

#### Neighbourhood Plan

The preparation of a draft Plan was progressing well with two important supporting documents produced by AECOM:

- Housing Needs Assessment for Ingoldisthorpe
- Design Guidance and Code for Ingoldisthorpe

However, following a detailed Call for Sites consultation, the Government unexpectedly announced that funding towards preparation of Neighbourhood Plans had been withdrawn, this has effectively curtailed the Council's ability to proceed with the project. This is extremely disappointing given the hard work by members of the parish. We continue to monitor the situation and opportunities for other external funding so that the Plan can be developed.

#### Other Planning Matters

The Parish Council continues to monitor planning applications and Cllr Oughtibridge, who leads on planning matters, put forward a new Planning Framework for assessing applications which was welcomed and approved by the Parish Council.

#### ISSC

The Management Committee continue to work hard on behalf of the community, and it is good to see that support for the Club is strong.

A new Lease was commissioned, and Ward Gethin Archer completed the Lease in October 2021 and will run until January 2033.

In addition to try and assist the Club with external funding, the Council instructed Ward Gethin Archer to

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submit an application to Land Registry to register the recreation ground and the initial application has now been made. It is hoped that in the fullness of time this process will enable the Council to give the Club a longer lease and give certainty of the lands ownership.

### **Allotments**

The annual inspection of allotments took place in August 2025, and awards were given for those who demonstrated achievements in not only the range of crops being grown, but tidiness of their plots. It was good to see efforts being made to store water on plots.

There was a significant water leak that resulted in a large bill and water use is now being monitored on a very regular basis.

All plots are now taken, and the majority are being actively managed.

### **Play Area**

Following the independent inspection of the play area, quotations were obtained to install a new self-closing gate. Utilising CIL funds the works were completed in October 2025 at a total cost of £3884.00.

### **Council Administration**

Over the past year the Council has updated its website and there is a new email address compliant with the requirements of all Parish Councils.

Several policies and procedures have been updated and following a review the precept was increased to £16,000 for 2026/27 which is just over £45 for a Council Tax Band D residential property.

## **5. REPORT ON THE INGOLDISTHORPE SPORTS AND SOCIAL CLUB AND RECREATION GROUND**

### **Parish Council Report**

Cllr Redwood introduced the item as the lead representative from the Parish Council. The annual inspection took place on Tuesday 10th March 2026 at 19.00. The Parish Council was represented by:

Mr Nicholas Redwood

Mr Terrence Newland

Mr Simon Lee (Parish Clerk)

The ISSC was represented by Mr Edward Kelly (Chairman ISSC)

The Lease runs from 01 February 2026 to 31st January 2033.

The inspection followed the usual format. The first part looked at the maintenance of the external and internal fabric of the building. This was followed by a review of the running of the club and assurance that adherence to lease requirements was being undertaken. Findings were recorded on the Inspection form and duly signed by the attendees. This was given to the Parish Clerk as a record for keeping.

The building is being extremely well maintained. There is building work in progress. Of note is the installing of a disabled toilet. The club finances are very healthy, and all certificates are up to date.

There is a very proactive philosophy to the club.

In summary, the club is being run in an excellent fashion. This does not happen without significant hard work, and this was very apparent to the inspecting team. Mr Kelly and his committee were congratulated on the ongoing achievement. Based on this the inspecting team recommended that the annual rent be waived. This was proposed and passed at the April 2026 Parish Council meeting.

### **ISSC Management Committee Report**

Cllr Kelly gave an update on behalf of the Management Committee, the Club has had a good start to the year, and has doubled the Membership Fee to £10 in line with other local Clubs, with approximately 400 Members.

They are contacted via Social Media of forthcoming events and posters are created for each event showcasing a programme of a variety of sporting and entertainment for all ages, providing a hub for the whole Community to be inclusive. We also rent the Club to Members and Non-Members for parties, wakes etc.

There was quite a successful Football Season with both teams narrowly missing being promoted. The Bowls Season starts imminently, and new Bowls Membership are welcomed as there is a wish to expand the Club. Please feel free to contact the Club if you are interested.

The Killer Pool season is popular, and Bike nights have resumed, music of different genres, bingo and the occasional Quiz Night and it is hoped to have another Classic Car event at some point.

The Committee feel the Club is going forward in a very positive manner, recently have received two grants from Borough Council and Norfolk County Council enabling the creation a Disabled Toilet and Baby Changing Facility, which was desperately needed to enable everyone to be included in the Club.

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Work is well on the way to create a new kitchen facility which will enhance the Club on events. Sometimes if the Club is rented, people bring their own food, so they will have a nice clean new environment to prepare for this. As the Club also do BBQ's throughout the summer months, this will be a very welcome addition.

There are limited funds, so the Club must prioritise work as obviously there are running costs, maintenance and the need to be able to replace essential equipment. For example, the Club has recently had the Cellar re plastered, a new Chiller and Coffee Machine offering Cappuccino etc.

The Committee keep up with the latest alcohol and non-alcoholic trends and soft drinks and snacks to keep the Club up to date with people's tastes.

The Club has a Cleaner that keeps the inside clean and tidy, but the Committee has "Work Parties" every few weeks, to keep the Club smart and tidy, inside and out, and we encourage Members to come and help and take part in these events.

## **6. ANY OTHER REPORTS FROM LOCAL ORGANISATIONS**

Two additional reports were received:

### **Dersingham Benefice**

The Youth cafe continues to be a well-used and appreciated offering, providing peer space (much needed), free cake and drinks funded by the church. It has been interesting to hear many adults are grateful for this provision in Ingoldisthorpe. The part-time Well Cafe offers a place in the village for people to meet and is helping to reduce loneliness, which is important.

The Church Hall Committee strives to continue to make further improvements, CCTV is the next item. The Village carol service was very well received and amazingly attended - record numbers! It was lovely to have St Michaels and All Angels looking amazing over Christmas period and the school used the wonderfully decorated church for the Nativities.

Worship is once a month in St Michaels, and twice a month cafe church is in the hall (except August).

Sadly, the churchyard bees didn't make it through the winter (a common challenge), so we are looking for new residents. The Benefice is delighted that for the first time in ten years, we have our first churchwarden - he is a great asset to helping care for the church.

### **Ingoldisthorpe Village WI**

Ingoldisthorpe Village WI once again had a busy 2025 putting on events for the residents of the village. In June the WI held the usual Strawberry Tea with not only a bowl of fruit and cream, but scones and clotted cream followed by a selection of homemade cakes.

The older residents enjoy these days as it gives some a chance to have a good old natter. The less mobile rely on our members to arrange transport and could be one of the few times they get out and see people.

In September the WI provided a Harvest lunch with ham from the butchers in West Newton, quiches both normal and vegetarian plus an array of salads. Then came homemade apple pies, fruit salads and other delicious homemade desserts. A meal in itself.

Now to 2026. At the end of February, the WI held the usual Soup and dessert for our dedicated attendees. The WI would like to take this opportunity to thank the Parish Council for their donation from the Agnes Bigge funds to help us with the cost of this, especially as to the cost of vegetables in today's climate. And of course, the Church Hall has to be paid for all events that are held.

Many of our members are now in their 80s and a few in their 90s so are not so able to do as much as they have in the past but last year there were a few new members only just having reached retirement age so hopefully, we will be able to continue supporting these days for a good few years yet.

***The meeting closed at 7:12pm***

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